**MS and MPH Capstone Status Report**

This *ongoing* form is to be updated twice each quarter after a student declares they will be completing a capstone. It is due via email to your Capstone Faculty Advisor on the 5th Monday of the quarter and then again on the 10th Monday (9th Monday summer quarter). It will serve as the basis for in-person discussions with the MS/MPH Capstone Faculty Advisor, and for regular updates to the site preceptor. Students are responsible for scheduling the two quarterly in-person meetings with their Capstone Faculty Advisor.

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| Student Name: MS [ ]  MPH[ ]  |  | Date: |
| Capstone Project Working Title: | Quarter planned for completion of Capstone: |

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| --- | --- | --- | --- |
| TASK*(add rows as needed)* | STATUS*Not Started (NS)**In Progress (IP)**Completed (C)* | Planned Task Completion Timeline (X) | ONGOING PROGRESS NOTES*(include successes, barriers and concerns-if any)* |
| SP 1 mid | SP 1 end | SU mid | SU end | AU mid | AU end | \*WI mid | \*WI end | \*SP 2 end |  |
| 1. Capstone Agreement Form\*\*
 |  |  | X |  |  |  |  |  |  |  |  |
| 1. Capstone Report Draft\*\*\*
 |  |  |  |  |  |  | X |  |  |  |  |
| 1. Research & Practice Symposium
 |  |  |  |  |  |  |  |  |  | X |  |
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\* Winter or later completion goal with permission from Faculty Advisor

\*\* Form may be completed early Summer quarter with approval from Faculty Advisor. Completed form is submitted to Faculty Advisor and nutr@uw.edu

\*\*\* Minimum requirement: drafted introduction, project description, detailed outline for remainder of report, and annotated bibliography